

JANE SMITH

123 Eagle Ridge Drive • Los Angeles, California 95020 • 408-555-5555 • email@gmail.com

Nursing/Home Health Care

Patient-focused Nursing Professional with expertise in medical/health documentation, hospital administration functions and full service medical care. Track record of effective and efficient treatments, assessments, patient inspections/checks and medication distribution. Seasoned in managing multiple patients with a diverse range of challenges. Passionate in providing the highest level of medical care.

Patient Care/Safety • Inpatient & Outpatient Settings • Case Management • Hospital Administration
JCAHO/HIPAA Compliance • Medical Informatics • Nurse Liaison • Patient Advocacy • Multitasking
Medical Program Management • Pharmaceuticals • Team Leadership • Health Education
Physician & Patient Relations • Documentation • Needs Assessment • Emergency Aid • Peer Leadership
Patient Satisfaction • Medication Distribution • English/Spanish Fluent

PROFESSIONAL EXPERIENCE

PRIVATE HOME HEALTH CARE PROVIDER, Gilroy, California • 2009-Present

Deliver continuous hospice care for a private geriatric patient suffering with hypertension, coronary artery disease (stints inserted), stroke complications, aorta valve insufficiency aorta valvectomy, congestive heart disease, and mitral valve deterioration. Respond during emergency situations while managing patient psychosocial requirements.

- Teamed with patient doctors, nurses, social workers, medical equipment companies, and pharmacists to ensure compliance with treatment plans.
- Operated bi-pap oxygen machine and administer medication.

ALEXIAN BROTHERS/REGIONAL HOSPITAL, San Jose, California • 2008-2009 **Emergency Intensive Care Unit Care Provider**

Rotated among numerous positions as a Staff, Charge, Triage, and Training Nurse, specifically monitoring and caring for acutely ill patients. Authored and implemented nursing care plans. Analyzed oxygen saturation, lung or bowel sounds and checked blood sugar.

- Certified as a Critical Care RN as well as in ACLS.
- Administered cardiac healthcare to broad patient base, consistently tracking vital signs, ventilation, oxygenation, and rhythms.
- Inserted IVs and supplied medications.

MEMORIAL HOSPITAL, Los Angeles, California • 2008 **Student Nurse/Intern**

Learned quickly proper nursing practices and gained valuable "hands on" experience while working under the Head Nurse. Built relationships with patients/family members, hospital administrators and MDs. Collaborated with senior healthcare experts to author and implement care strategies. Leveraged academic learning to apply to "real world" acute and intermediate care settings. Reviewed and updated patient's charts, ensuring clarity and accuracy.

- Informed MD of symptoms and conditions, documenting any new instructions, new doses, treatment frequencies, X-rays and EKGs.
- Ordered medications and supplies from the pharmacy, utilizing MAR, TAR and chart.
- Spoke with residents, boosting morale and inquiring about any health issues.

EDUCATION & TRAINING

Nursing Degree (Magna Cum Laude), Corning Community College, Corning, New York
Advanced Cardiovascular Life Support (ACLS) Recertification (November, 2010)
Critical Care RN, Trauma Certified